

# TAX INTERN

## DESCRIPTION DU POSTE

CAE is a global leader in training for the civil aviation, defence and security, and healthcare markets. Backed by a 70-year record of industry firsts, we continue to help define global training standards with our innovative virtual-to-live training solutions to make flying safer, maintain defence force readiness and enhance patient safety. We have the broadest global presence in the industry, with over 9,000 employees, 160 sites and training locations in over 35 countries. Each year, we train more than 220,000 civil and defence crewmembers, including more than 135,000 pilots, and thousands of healthcare professionals worldwide. [www.cae.com](http://www.cae.com)

### Job Description

#### Role and Responsibilities

Our tax team is seeking a tax student to support the existing team. Under the supervision of the current tax manager, the candidate will have the following duties: Support the tax team by assisting with various Canadian, American or International projects

#### Participate in the Canadian tax return process (T2)

- Participate in the preparation of the income tax returns for Canadian corporations
- Participate in the preparation of the underlying forms such as: T106, T1134, NR4, NR 301
- Participate in the preparation of the claim for the Tax Credit for an On-the-Job Training Period
- Participate in the review notices of assessment and prepare corresponding journal entries
- Prepare notices of objection
- Follow up on various deadlines such as notices of assessment, notices of objection, and statute of limitation dates
- Participate in the tax audit process for Canadian corporations

Prepare/review income tax provisions of Canadian and foreign subsidiaries as part of the public financial statements publication process

- Help prepare and analyze quarterly income tax provisions for Canadian and international legal entities
- Update tax packages

- Compute and posting tax consolidation entries

## International work

- Participate in the preparation of surplus and ACB calculation: Gathering data (F/S's, tax returns, resolutions) and starting the data input.
- Organize Tax Residency Certificates (TRC) on the server; prepare a yearly checklist of TRC, send TRC requests and handle follow-up;
- Participate in the preparation of a Loan Detail Schedule for tracking of loans and foreign exchange;
- Participate in the preparation of a schedule to identifies passive income or other income that could be considered FAPI.

## COMPÉTENCES

We are seeking a person who is a team player and who has the following competencies:

- Student in one of the following field: Accounting, finance or administration
- Interest in the taxation field is a definite asset
- Excellent knowledge of Microsoft Excel
- Bilingual (French and English)
- Spanish speaking is a definite asset

## Skills

- Is meticulous, structured and organized
- Shows initiative and independence
- Is a good team player

We offer a stimulating work environment, a dynamic team and highly competitive compensation.

## AVANTAGES

Le candidat sélectionné aura le privilège d'assister aux formation(s) suivant(s):

Propriété intellectuelle : tout ce que vous avez toujours voulu savoir!

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Flexible schedule

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Potential job offer

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Open-concept workspace

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Free parking (car and bicycle) and STM access

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Running club and sports activities

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Locker rooms and showers

## FORMAT

- Ville : Montréal
- Date de début : 2020-05-04 00:00:00
- Date de fin : 2020-08-21 00:00:00
- Période : 1
- Durée : 500 heures
- Nombre de postes : 1
- Temps plein
- Niveau d'étude : Baccalauréat ,
- Domaine d'études : Finances , Administration d'entreprise , Comptabilité ,

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